Summary of audit issues and actions

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| **Issue** | **Action** |
| Alter Box 2 and 3 of AGAR | Altered |
| Standing Orders | Adopted template from SALC website |
| Financial Regulations | Adopted tailored version from SALC website |
| Comment on VAT | Noted |
| Insurance- Fidelity Guarantee | Altered to sum of year end balance plus 50% of the precept in following year |
| Insurances | Are adequate, assessed and minute reference |
| Pension re-enrolment | Re- enrolment carried out in 2022 as required every three years by the Pensions Regulator and noted in minutes.  Last declaration was 2019. |
| Internal audit | Comments noted and action plan drawn up see minutes |
| Appoint auditor | SALC appointed auditor for the year 2022-2023 so that issues are addressed. |
| Internal audit report published on website | Published |
| List of councillors and responsibilities published on website | Published |
| Items of expenditure above £100 published on website | Published separately / previously published within the minutes/ appendices |
| End of Year Accounts published on website | Published |
| AGAR published on website | Published |
| Asset register published on website | Published |
| Upload SAR Policy | Published |
| Upload Data Retention Policy | Published |
| Publish quarterly individual items exceeding £500 | Included in appendices of minutes and within items of expenditure above £100 |
| Publish Government procurement card transactions | na |
| Publish details of tender projects over £5,000 | na |
| Publish details of assets land and buildings | Published |
| Publish grants to community groups, etc | Published |
| Publish organisational chart | No sub committees na |
| Secure email system | It was **RESOLVED** that this would not be implemented, councillors prefer the status quo. November 2022 |