**Action Plan**

1. Tax base grant not to be included in precept on form. Rectified. Sadly this was not flagged up by SALC
2. Review Standing Orders (next meeting)
3. Review Financial regulations (next meeting)
4. Pension re-enrolment: this will be actioned once the letter from the Pensions regulator has been received.
5. Include any rise in asset value in supporting statement to external: Done
6. Action plan with `remedial action`: this report
7. Transparency Code 2014- list expenditure over £100, internal audit report, cllrs names and responsibilities, end of year accounts, annual governance statement, asset register, agendas: already complied with.
8. Upload SARs policy – next meeting
9. Secure email system: discuss with cllrs next meeting