

Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA

Tel: 01842 337488 Email: BradfieldCombustwithStanningfieldpc@outlook.com

Website: <http://bradfieldcombustwithstanningfield.suffolk.cloud/>

MINUTES

of the Bradfield Combust with Stanningfield Parish Council Meeting held on 25th MARCH 2024 at Stanningfield Village Hall

Present:

Cllr A Langan (Chairman)

Cllr A Clarke

Cllr R Duchesne

In attendance:

County Councillor K. Soons, District Councillor S Mildmay-White, N Glading, parish clerk, and three members of the public

2024/92	CHAIRMANS WELCOME and RECORDING OF MEETING	
a.	To establish whether it is the intention of any person to record the meeting	
2024/93	APOLOGIES FOR ABSENCE	
	a) Apologies for absence had been received from Cllr S Tyrell, Cllr Mayhew, Cllr J Clarke, Cllr A Tyrell (Cllr T Kaciubsky has resigned) b) The Councillors consented to accept the apologies received	
2024/94	DECLARATIONS OF INTEREST	
a.	To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests: a) Have not already been entered into the register and b) Relate to a matter to be considered	
2024/95	PUBLIC PARTICIPATION	
	Members of the public may speak about specific items on this agenda, providing that the clerk has been notified of the intention to speak and the subject 24 hours prior to the meeting. (i) Allotments: Aubrey Proud asked for permission to put more than one hive and to erect hessian fencing to minimise adverse wind conditions. Councillors have no objection in principle. Members of public were in accord. (ii) Concerns about speeding had been received from two residents (Not present at the meeting) Cllr Langan suggested that buying an ANPR, if it were possible, would prove unpopular. Speed camera guns: people could take umbrage C/Cllr Soons: offenders get a	Appendix 1 Speed Watch initiative

Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA

Tel: 01842 337488 Email: BradfieldCombustwithStanningfieldpc@outlook.com

Website: <http://bradfieldcombustwithstanningfield.suffolk.cloud/>

	<p>letter after the second time and a visit from the Police, she believes that a similar initiative would reduce speeding Purchase a second speeding device: Cllr Langan felt that this should be considered at a later date A councillor told the meeting that lone women in particular are at risk. Moving speed signs: C/Cllr Soons confirmed that the cost of moving signs is around £10k, it is a legal process. She suspects that BCS would not get it, spending the money to no avail. She suggests an additional SID, and would be happy to contribute. Cllr Langan: we submitted a very detailed application about 5 years ago but were turned down (on A134) with no explanation.</p> <p>Flooding at Ixer Lane: Cllr Langan had looked at the Highways triage system – lane was graded as ‘consideration possible’ Water was six inches deep last Summer. I think its because the drain is blocked solid. Why are we paying Highways for a service? C/Cllr Soons: understand your frustration but there has to be priority to internal flooding, unless you want council tax to go up considerably so that the County Council can do everything. Potholes are worse in Cambs, Norfolk, it is a national issue. SCC are getting on top of the basic issue. Currently, under the new contract, there is a 40% inspection rate.</p> <p>Anglia Water have set up temporary signs near us, (South of Bell Lane), would it be cost effective to request removal by AW? Pothole reported- Cllr Duchesne will send an email about this report</p>	
2024/96	UPDATES FROM COUNTY and DISTRICT COUNCILLORS	
a.	<p>Update from County Councillor K. Soons: I sent an Annual Report today In terms of the Records Office, I did a speech today asking if some sort of presence can be kept in BSE. A working party are now looking at.</p> <p><i>C/Cllr Soons left the meeting</i></p>	

ARL 2

Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA

Tel: 01842 337488 Email: BradfieldCombustwithStanningfieldpc@outlook.com

Website: <http://bradfieldcombustwithstanningfield.suffolk.cloud/>

	<p>b. <u>Update from the District Councillor S Mildmay-White:</u> I am receiving very little information from the new administration. Moving towards simpler recycling, seems more complicated. In response to government instruction, District are being made to do food recycling, this will be a weekly collection. Residual waste in black bin will be collected every three weeks. There is an increase in cardboard because of deliveries. Supermarkets waste a lot of food. People need to eat what's grown in this country. Eat British food and in season.</p> <p><i>D/Cllr Mildmay- White left the meeting</i></p>	
2024/97	MINUTES OF THE PARISH COUNCIL MEETING held on 15th January 2024	
	<p>a. The Minutes of the Parish Council meeting held on 15th January 2024 were unanimously AGREED as an accurate record and the Chairman was authorised to sign the same.</p>	
	<p>b. Business remaining from the meeting not on this agenda: Rubbish at the bungalow has been tidied, and removed at the housing association site. The clerk had contacted both residents.</p>	
2024/98	MATTERS RELATING TO BRADFIELD COMBUST VILLAGE GREEN	
	<p>a. Progress report from Cllr A Langan on safeguarding and ownership of the BC Green: The BC Green is owned by Suffolk Highways, it was purchased 1955 by Highways who immediately divided it. The Society for Open Spaces will assist the registration as a village green. Highways have said this will have to be referred to legal dept. This will be a lengthy process; he has written a letter about our rights and our position as a tenant. He has recently received an email, arranging a meeting in April so we will know precisely where we stand. At least this defines the parameters for both sides and will not be too expensive. Next meeting.</p>	
2024/99	MATTERS RELATING TO FINANCE	
	<p>a. The Accounts Payable Feb, March 2024 were considered and unanimously APPROVED</p>	Appendix 2
	<p>b. The additional Bank signatories were confirmed as Cllr Kaciubsky, Cllr Duchesne and Cllr J Clark</p>	
	<p>c. The signatories were authorised to sign the relevant cheques</p>	
2024/100	POTENTIAL CO-OPTION	
	<p>a. The resignation of Cllr Kaciubsky was confirmed by the Chairman. There were no candidates present.</p>	
2024/101	MATTERS RELATING TO STANNINGFIELD PLAYGROUND	
	<p>a. Playground refurbishment: the latest inspection report shows little change but this is something we should address. Next meeting.</p>	

Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA
 Tel: 01842 337488 Email: BradfieldCombustwithStanningfieldpc@outlook.com
 Website: <http://bradfieldcombustwithstanningfield.suffolk.cloud/>

2024/102	MATTERS RELATED TO PLANNING	
a.	<p>Application no: DC/24/0114/LB (Consultation Expiry was : 20 February 2024 therefore email consult was undertaken) To note the reply emailed 15.02.2024 to the Planning officer, Adam Yancy</p> <p>Proposal: Application for listed building consent - remove existing asbestos and slate roof coverings and replace with new natural slates</p> <p>Location Makins Farm Donkey Lane Stanningfield Suffolk IP29 4RA</p> <p>Applicant Mr Ben Greeves</p> <p>Please note that NO OBJECTIONS have been expressed by Bradfield Combust with Stanningfield Parish Councillors in respect of this application</p>	
2024/103	MATTERS RELATING TO GOVERNANCE	
a.	The BC & S Standing Orders were reviewed and AGREED	
b.	The BC & S Financial Regulations were reviewed and AGREED	
c.	The BC & S Grant Awarding Policy and Application form was reviewed and AGREED	
e.	The BC & S Asset Register was reviewed and AGREED	
f.	The BC & S Risk assessment and Management (financial) for the period 1 April 2024 to 1 st March 2025 was reviewed and AGREED	
g.	Cllr G Broad was appointed to verify and sign the Internal Control Statement	
h.	BC & S meeting dates: Cllr Langan is finding it difficult to attend a May meeting – Clerk to send round alternate dates	Appendix 3
2024/104	CHAIRMAN'S ITINERARY, REPORTS and CONSULTATIONS	
a.	<p>Chairman's report (on the night)</p> <p>(i) Award: It was RESOLVED to AGREE the Award nomination suggested by Cllr A Clarke, clerk to contact C/Cllr Soons office.</p> <p>(ii) Insurance claim: Cllr Langan reported that he is reluctant to agree to the removal of the hedge even though it in "no man's land" for fear there will be a dispute about the responsibility for the subsidence. Clerk to ask BC&S PC insurers for advice. If they are happy for the PC to confirm it has no objection, then should we only do so by making clear the PC has absolutely no responsibility for land beyond the boundary of the bungalow.</p> <p>(iii) Pest control: Cllr A Langan reported by email that he spoke with Kieron and he said the rats had not been entirely eradicated, and a further treatment was being applied. I believe he will be making another visit sometime this week. As a result, we have not yet received a final invoice. Once</p>	

ARL

Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA

Tel: 01842 337488 Email: BradfieldCombustwithStanningfieldpc@outlook.com

Website: <http://bradfieldcombustwithstanningfield.suffolk.cloud/>

	<p>received, Cllr Langan is intending to request a quote for a contract.</p> <p>(iv) Electric vehicle charging: BCS is shortlisted on the project for electric vehicle charging points. One in Bradfield Combust – assessment of usage is no problem given situation on the main road, Stanningfield has a hinterland of various rural villages. Programme starts mid May</p> <p>(v) The pot holes around Hoggards Green have been filled in by a work team consisting of the Duchenes, David and Matt Gregory. The Duchesne family, David, and Mr Matt Gregory have filled in the holes in the surface around the Green. The Chairman thanked all of the volunteers for their generous help and time.</p> <p>Cllr Duchesne to send the clerk a total of the cost of the filling materials to be reimbursed. It was agreed that the clerk will send a letter of thanks to Mr Gregory, who lent and operated his own vibrating/ tamping machine, therefore making the job more professional.</p>	
b.	<p>Clerk & Councillor`s reports (on the night)</p> <p>(i) The use of the Green for Football practice by Lawshall Boys Football Team was considered. The Councillors felt unable to give permission, because there are no changing/ toilet facilities, no car parking and no fencing to prevent children running into the road. Additionally, this would set a precedent. There may be an alternative venue at the Stanningfield village hall. Confirm at next meeting as village hall representative was not present at the meeting.</p>	
2024/105	EXCHANGE OF INFORMATION	
a.	<p>To exchange any relevant information at the discretion of the meeting Chairman none</p>	

Meeting closed 9.45pm (late starting- key issue- approx. 8pm)

ARL

Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA
Tel: 01842 337488 Email: BradfieldCombustwithStanningfieldpc@outlook.com
Website: <http://bradfieldcombustwithstanningfield.suffolk.cloud/>

Appendix 1 Community Speed Watch- information from Suffolk Police

This is a scheme set up for the public to let us know about locations where they're concerned about speeding.

We'll assess the location and if we think it's a good and safe place for monitoring to happen, trained members of the community will visit the location to record the details of offending vehicles.

What's captured:

- speed
- registration number
- vehicle colour and make

Anyone caught speeding will be sent a letter from us informing them of their offence.

We also monitor the data so we can take action against repeat offenders or those severely breaking the speed limit.

To set up a scheme

- **You must have a minimum of 6 volunteers**
- All the volunteers must be over 18 years old
- Each scheme must have a co-ordinator (who will be the point of contact for the team) and where possible a deputy
- The Parish (or local) Council support the scheme
- You will have to sign a CSW agreement and be vetted
- Equipment will be provided by the Constabulary
- Training will be provided on using the equipment and on Health and Safety issues
- Volunteers will be covered by the Constabulary's insurance
- Locations chosen will be assessed by the Constabulary

If you would like to set up a Community Speed Watch scheme, or for further information, please email the Community Speed Watch team.

ARL

Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA

Tel: 01842 337488 Email: BradfieldCombustwithStanningfieldpc@outlook.com

Website: <http://bradfieldcombustwithstanningfield.suffolk.cloud/>

We are committed to achieving casualty reduction targets and reducing the number of people killed and seriously injured on our roads. The police aim to provide the right level of reassurance and enforcement checks in every community that wants them on a regular basis. However, officers cannot carry out speed enforcement checks in every community that would like to request one.

The Community Speed Watch programme empowers communities to play an active role alongside the Safety Camera Partnership in tackling the problems of speeding in their neighbourhood.

As part of the Community Speed Watch programme, trained volunteers verify and record the registration number of vehicles seen breaking the speed limit.

These details are forwarded to the Safety Camera Partnership within 48 hours. A 'warning letter' is then sent to the registered owner of the vehicle, requesting them to keep their speed down. If the vehicle is seen and recorded again a second and final letter will be sent. Persistent offenders may be targeted further.

Each district has a designated Community Police Officer (CPO) who can provide support and assistance.

Vehicles captured travelling at high speeds and registered in the county, will be reported to the CEOs for further action.

Appendix 2

Accounts payable March 2024

Payee	Item	Amount
Command Pest Control	Mole control	£90.00
Clerk	Feb-24	£316.26
Clerk	Mar-24	£316.46
Clerk	Office expenses	£79.00
Clerk	Residual (Jan)	£208.20
Postage (Clerk)	re-imbuse for year	£24.35
Suffolk Cloud	Website fee	£110.00
SALC	Internal audit	£255.60
Clerk re-imbuse	Half share of Brother cartridge	£33.49

ARL

Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA

Tel: 01842 337488 Email: BradfieldCombustwithStanningfieldpc@outlook.com

Website: <http://bradfieldcombustwithstanningfield.suffolk.cloud/>

Appendix 3

TO BE CONFIRMED: MAY 2024 (to include Parish Council Annual General Meeting and Annual Parish Meeting)

MONDAY JULY 15th 2024

MONDAY SEPTEMBER 9th 2024

MONDAY 11th NOVEMBER 2024

Note: The Annual Governance Return will need to be signed off before the end of June, so I may have to ask the Chairman to call and Extraordinary meeting in June 2024

a. Parish Council Annual General Meeting

A local council must hold an annual meeting in every year. In an ordinary election year, the annual meeting must take place on, or within fourteen days after, the day on which the councillors elected at that election take office. In other years, it may be held on any day in May (paragraph 7 of schedule 12 to the 1972 Act). 8.

The first item on the agenda must be the election of a Parish Council Chairman.

b. Regulations covering the Annual Assembly

This is not a Parish Council meeting, however, it is usually called and chaired by the Parish Council Chairman and organised by the clerk.

Requirement

Every English parish must have a parish meeting, which consists of the local government electors registered for the area for which it is held.

Chair

In addition, if there is a parish council its chairman may attend and if he is present he must preside.

Dates

The parish meeting must assemble annually between 1 March and 1 June (both inclusive). Proceedings must not begin before six o'clock in the evening.

Who convenes

A parish meeting may be convened by the chairman of the parish council or any two parish councillors or by six electors for the area for which it is to held.

How convened

Notices specifying the time and place and business of an intended meeting and signed by the conveners must be affixed in some conspicuous place or places in the parish and, in addition,

Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA

Tel: 01842 337488 Email: BradfieldCombustwithStanningfieldpc@outlook.com

Website: <http://bradfieldcombustwithstanningfield.suffolk.cloud/>

the conveners may give such publicity to the meeting as seems desirable. Ordinarily the minimum notice required is seven days.

Quorum

The quorum for a meeting is two unless a document has to be executed, in which case it is three.

Decisions

Decisions are taken in the first instance by a majority of those present and voting.

Legal status

Though the parish meeting may discuss parish affairs its resolutions differ in their legal consequence. In a few cases a resolution is legally binding. In all others a resolution is persuasive only; the Parish Council may legally disregard it and leave the electors to their remedy at the next election.

Source: *Arnold-Baker: Local Council Administration* - a complete statement of the law relating to parish and community councils, in the form of an extensive though succinct narrative accompanied by comprehensive statutory materials.

A.R. Houghton