

# Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA

Tel: 01842 337488 Email: [BradfieldCombustwithStanningfieldpc@outlook.com](mailto:BradfieldCombustwithStanningfieldpc@outlook.com)

Website: <http://bradfieldcombustwithstanningfield.suffolk.cloud/>

## MINUTES

### of the Bradfield Combust with Stanningfield Parish Council Meeting held on 9<sup>th</sup> October 2023 at Stanningfield Village Hall

Present:

Cllr T Langan (Vice Chairman)

Cllr B Austin

Cllr J Clark

Cllr T Kaciubsky

In attendance: D/ Cllr S Mildmay-White, N Glading, parish clerk, and 8 members of the public

2023/47	<b>CHAIRMAN'S WELCOME and RECORDING OF MEETING</b>	
a.	Vic Chairman Cllr T Langan presided. No recording.	
2023/48	<b>APOLOGIES FOR ABSENCE</b>	
	a) Apologies for absence had been received from Glynis Broad (candidate) and C/Cllr K Soons b) Councillors consented to accept the apologies received	
2023/49	<b>DECLARATIONS OF INTEREST</b>	
a.	None	
2023/50	<b>PUBLIC PARTICIPATION</b>	
	A resident told the meeting that the Rural Coffee Caravan project has offered to visit once a month. This is a motorhome which visits small villages helping to combat loneliness and get people together, can help with benefits etc. The Rural Coffee Caravan will be on the Village Green from April to September, and at the Village Hall for the rest of year. Coffee and cakes are provided by independent funding, the initiative has been running for 20 years. Potentially 4 <sup>th</sup> Thursday of month, 2pm to 4pm. Any litter will be removed. Councillors <b>unanimously AGREED</b> that the Rural Coffee Caravan would be a most welcome addition to the villages services	
2023/51	<b>UPDATES FROM COUNTY and DISTRICT COUNCILLORS</b>	
a.	<u>Update from County Councillor K. Soons</u> : Not present, apologies given, a Report had been circulated	
b.	<u>Update from District Councillor S Mildmay-White</u> : D/Cllr Mildmay-White had sent a Report in September. She told the meeting that she has very little information about the new West Suffolk Council administration. The Western Way Leisure Centre is no longer going ahead. British Sugar to expand- creating another 70 jobs, economic benefits and the building will be environmentally friendly; it is envisaged that it will be the most modern feed mill in Europe. The Business Festival is ongoing at the moment. There are archaeological works associated with the new pipeline being laid by Anglia Water for a new pipeline. Councillor S Mildmay-White Record thanks to David and Clive for their help and support over the years  Q: Now that Council has decided not to build a new centre, what will happen to the archives?	

## Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA

Tel: 01842 337488 Email: [BradfieldCombustwithStanningfieldpc@outlook.com](mailto:BradfieldCombustwithStanningfieldpc@outlook.com)

Website: <http://bradfieldcombustwithstanningfield.suffolk.cloud/>

	A: Not sure Q: Who can we contact in SCC relating to the deeds in Bradfield Combust A: Cllr Kaciubsky has heard from Matthew Fox via D/Cllr K Soons										
2023/52	<b>MINUTES OF THE PARISH COUNCIL MEETING held 21<sup>st</sup> August 2023 (Extraordinary meeting called by Cllr David Staff) and from the meeting held on July 10th 2023</b>										
a.	The Minutes of the Parish Council meeting held on 21 <sup>st</sup> August 2023 were <b>unanimously AGREED</b> and the Vice Chairman was authorised to sign the same.										
b.	The Minutes of the Parish Council meeting held on 10 <sup>th</sup> July 2023 were <b>unanimously AGREED</b> and the Vice Chairman was authorised to sign the same.										
c.	Business remaining from the meeting not on this agenda: Cllr J Clark has spoken to Mr Sam Jordan										
2023/53	<b>COUNCILLOR VACANCIES</b>										
a.	There were five potential candidates for co-option present at the meeting										
b.	The update on parish councillor leaflet distribution was deferred pending the outcome of the meeting tonight										
2023/54	<b>MATTERS RELATING TO BRADFIELD COMBUST VILLAGE GREEN</b>										
	<p>Cllr Langan had been told that the deeds to Bradfield Combust Green have been lost.</p> <p>Approximately 6 years ago, a very detailed report was produced to attempt to get the Bradfield Combust speed limit down to 30 mph. Highways rejected this. Approaching Open Spaces may give some protection, experience of protecting the Stanningfield Green has meant that we have to take a direct approach to Highways. Cllr Langan will investigate the Land Registry details (next meeting)</p> <p>Cllr Kaciubsky has spoken to Clare Bloomfield: Suffolk County Council took ownership of the Green in December 2012. Cllr Kaciubsky is considering making a Freedom of Information Request.</p> <p>Cllr Langan has contacted SCC Highways about the footpath from the A143 and has ascertained it is on their `to do` list but not a priority.</p> <p>It was reported a fallen tree is blocking the footpath, Cllr Austin believes that this may be a bridleway: Clerk to contact PROW Team and find out who owns the land adjacent to footpath</p> <p>David Staff and Clive Mears have agreed to volunteer their time to charge and move the SIDs</p> <p>Councillors were concerned that some vehicles drive in excess of 60 mph. Why don't the Police position speed traps in Stanningfield? (next meeting)</p> <p>The Vice Chairman will return to the subject at the next meeting, it may be prudent to approach SCC Highways to extend the 30mph limit</p>										
2023/55	<b>MATTERS RELATING TO FINANCE</b>										
a.	<p>The Councillors considered and <b>unanimously AGREED</b> The Accounts Payable for September 2023</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Item</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>Staff Salary</td> <td>September 2023</td> <td style="text-align: right;">£295.66</td> </tr> <tr> <td>HMRC</td> <td>Tax</td> <td style="text-align: right;">£221.60</td> </tr> </tbody> </table>	Payee	Item	Amount	Staff Salary	September 2023	£295.66	HMRC	Tax	£221.60	
Payee	Item	Amount									
Staff Salary	September 2023	£295.66									
HMRC	Tax	£221.60									

## Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA

Tel: 01842 337488 Email: [BradfieldCombustwithStanningfieldpc@outlook.com](mailto:BradfieldCombustwithStanningfieldpc@outlook.com)

Website: <http://bradfieldcombustwithstanningfield.suffolk.cloud/>

	Insurance	Underpayment	£50.00		
	ICO	Fee			
	SALC	Payroll fee	£54.00		
	West Suffolk Council	Election expenses	£81.91		
b.	The Councillors <b>unanimously AGREED</b> that the signatories may sign the relevant cheques				
c.	It is vitally important that additional bank signatories come forward. Cllrs Clark and Kaciubsky offered to become signatories <a href="https://www.lloydsbank.com/business/retail-business/current-accounts/mandate-variation-form.html">https://www.lloydsbank.com/business/retail-business/current-accounts/mandate-variation-form.html</a> Cllr Langan will speak to his daughter and progress the mandates				
d.	The renewal confirmation of ICO membership was <b>RECEIVED</b>				
2023/56	<b>MATTERS RELATING TO STANNINGFIELD PLAYGROUND</b>				
a.	Councillors reviewed the recent playground inspection reports				
b.	Councillors considered the email from Cllr T Langan regarding playground repairs: He feels that it is unreasonable to expect anyone in the village to do this as a volunteer. Does the whole playground need to be refurbished or replaced? He would prefer the contract to be given to a local person to maintain e.g., patching up, replace bolts on swings It was thought, however, that the repairs need to be carried out by a professional company with public liability cover Other villages have made the most of their S106 money or got grants Cllr Austin will report back to next meeting How many children make use of the playground? It was suggested that more children than ever before use the playground				Appendix A
2023/57	<b>CHAIRMAN'S ITINERARY, REPORTS and CONSULTATIONS</b>				
a.	<u>Vice Chairmans report</u> (on the night) (i) Councillors considered the purchase of items in recognition of the long and much appreciated councillorship of David Staff and Clive Mears Service. Councillors <b>AGREED</b> expenditure of up to £150.				
b.	<u>Clerk &amp; Councillor's reports</u> (on the night) and correspondence Greg Bryant-Hiscock (Gallagher Insurance) has written to the parish council regarding the Smithy Close claim reference number is 124009489 Unique reference number is 24068099 Ref: 9440515U [Claim Ref:10087728] to advise that the BC&S insurer has advised that they would like to send a denial of liability to the claimant's solicitors. The insurers have also advised that they will advise that the claimants will need to carry out the tree work.				
2023/58	<b>CANDIDATES FOR CO-OPTION</b>				
a.	Candidates were invited to express their interest in joining the Parish Council The candidates each gave a short talk about their backgrounds and their particular interests in becoming a parish councillor.				
b.	Four candidates for co-option were proposed and seconded en bloc:				

# Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA

Tel: 01842 337488 Email: [BradfieldCombustwithStanningfieldpc@outlook.com](mailto:BradfieldCombustwithStanningfieldpc@outlook.com)

Website: <http://bradfieldcombustwithstanningfield.suffolk.cloud/>

---

	Anita Clarke Ruth Duchesne Steve Mayhew Sue Tyrell The co-options were <b>APPROVED unanimously</b> by the Councillors	
c.	The newly co-opted Councillors signed the Co-option Agreements Declaration of Interest forms were given to the Councillors for completion within 30 days	
2023/59	<b>EXCHANGE OF INFORMATION</b>	
a.	To exchange any relevant information at the discretion of the meeting Chairman None	
	<b>Dates of next meetings</b> <b>Nov 13<sup>th</sup> 2023, 15<sup>th</sup> January 2024, 11<sup>th</sup> March 2024</b>	

Meeting closed 21.45

## Appendix A

Email from Cllr Langan:

I have just read the latest report on the play area. As this is the Council's biggest asset and potentially its biggest liability, I think we need to consider how it can be properly maintained.

I appreciate there are no major repairs currently required, but I do not think the PC can rely on resident volunteers to attend to all the defects which have been identified.

In a previous PC meeting it was agreed a programme for regular maintenance was required, but this has not been put into effect, although I believe Clive did obtain some quotes for replacement equipment and an assessment on some of the wooden equipment.

I think this should be on the agenda of the October meeting, when consideration should be given to the appointment of a maintenance company to firstly rectify all the problems identified and then ensure all the equipment is properly maintained.