

Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA
Tel: 01842 337488 Email: BradfieldCombustwithStanningfieldpc@outlook.com
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MINUTES

of the Bradfield Combust with Stanningfield Annual Parish Council Meeting held on 9th May 2022 at Stanningfield Village Hall

2022/01	Election of Chairman Nominated: Cllr David Staff Proposed by: Cllr C Mears Seconded by: Cllr B Austin It was RESOLVED that the Acceptance of Office paper could be signed outside of the meeting	
2022/02	Election of Vice Chairman Nominated: Cllr T Langan Proposed by: Cllr C Mears Seconded by: Cllr J Clark The Acceptance of Office paper was signed	
2022/03	Apologies for absence were received from Cllr D Staff and Cllr C Waters Cllr V Jackson has resigned	
2022/04	The Minutes of the Annual Parish Council meeting held on May 3 rd 2021 were AGREED as an accurate record	
2022/05	Chairman's report: Cllr Mears will distribute	
2022/06	It was confirmed that the Councillors Declarations of Interest (pecuniary and non-pecuniary) remain unchanged	
2022/07	Statutory Business: a. It was confirmed that the council meets the general power of Competence and that the General Power of Competence is adopted. b. It was confirmed that the clerk is also the Responsible Financial Officer c. Appointments on outside bodies: SALC: Cllr T Langan, SCA Cllrs B Austin and C Mears d. It was confirmed that SALC is the appointed as internal auditors for the forthcoming year. It was NOTED that SALC are changing the method of levying the subscription 23/24	
2022/08	To confirm meeting dates 2022: July 17 th 2022, September 12 th 2022, November 14 th 2022	

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MINUTES

of the Bradfield Combust with Stanningfield Parish Council Meeting held on 9th May 2022 at Stanningfield Village Hall (following the APCM)

Present

Cllr A Langan (Chaired the meeting)

Cllr C Mears

Cllr B Austin

Cllr J Clark

In attendance:

N Glading, parish clerk, D/Cllr S Mildmay-White, C/Cllr K Soons arrived late (another meeting)
and 2 members of the public

2022/08	RECORDING OF MEETING	
a.	To establish whether it is the intention of any person to record the meeting.	
2022/09	APOLOGIES FOR ABSENCE	
	a) Apologies for absence were received from Cllr D Staff and Cllr C Waters Cllr V Jackson has resigned b) Councillors consented to accept the apologies received	
2022/10	DECLARATIONS OF INTEREST	
a.	None	
2022/11	PUBLIC PARTICIPATION	
	Members of the public may speak about specific items on this agenda, providing that the clerk has been notified of the intention to speak and the subject 24 hours prior to the meeting.	
2022/12	UPDATES FROM COUNTY and DISTRICT COUNCILLORS	
a.	Update from County Councillor K. Soons / arrived late from another meeting- see 17a	
b.	Update from District Councillor S Mildmay-White – Cllr Mildmay-White sent a report this morning 200 visas have been allocated Resettlement at Best Western Hotel and have kept 11 properties aside Holiday activities for Children are being offered Welcome back campaign encouraging people to come back to the town centre (funded by Government money) Makers market May to December: handmade crafts Cornhill Project due for completion this Summer 12 new flats on top and 2 shops ground floor The special grant of £150 should have already been distributed to direct debit council taxpayers. If people do not pay by direct debit, please contact West Suffolk Council Awaiting recycling direction from central government	

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	<p>ISO business mark awarded</p> <p>Weekly updated grass cutting is on WSC website</p> <p>WSC Taxi consultation includes wheelchair accessibility</p> <p>West Suffolk Hospital Trust have outlined planning application for Hardwick Manor. There are a lot of vintage trees to be considered</p> <p>West Suffolk Local Plan going is out for consultation and includes parcels of land that land owners have put forward (2 in Stanningfield)</p> <p>Q: Bury St Edmunds car parks are expensive, some people don't have credit cards. £3 an hour too expensive</p> <p>A: Appreciate what you are saying. The income from car parks was decimated during the pandemic</p> <p>Round Meadows is the cheapest car park</p> <p>Waitrose has free parking but becomes crowded</p> <p>Cllr Mildmay-White has requested payment of £500 from WSC accounts as a contribution to the Jubilee event</p>	
2022/13	MINUTES OF THE PARISH COUNCIL MEETINGS held 14th March 2022	
a.	The Minutes of the Parish Council meeting held on the 14 th of March 2022 were AGREED as accurate and the Chair was authorised to sign the same	
b.	Business remaining from the meeting not on this agenda: none	
2022/14	MATTERS RELATING TO THE ALLOTMENTS AND VILLAGE GREEN	
a.	Update on relevant legal matters relating to the allotment access track: No change, everything is in progress with the Land Registry.	
2022/15	MATTERS RELATING TO STANNINGFIELD PLAYGROUND	
	<p>A Summary of the most recent playground inspection report was RECEIVED.</p> <p>There is some damage in the playground which seems to happen at weekends by persons unknown</p> <p>Clerk to explore the possibility of getting contractors in to do the work required</p> <p>Explore contractors to do work</p> <p>Additional sign required: do not kick footballs in play area, please shut gate, No dogs</p> <p>Budget that was for new equipment divert to repair</p> <p>Clerk to get 3 quotes</p>	<p>clerk</p> <p>clerk</p>
2022/16	MATTERS RELATING TO STREET FURNITURE	
a.	<p>Update on Speed Indicator Device: this is now being used. The vast majority of people have slowed down</p> <p>An additional SID post should be investigated by Smithy Close, on the corner. Cllr Mears will send the clerk a photograph of the exact location that he is proposing so there is no confusion</p>	<p>Clerk</p> <p>Cllr Mears</p>

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b.	Update on the 30mph Speed limit sign that was in the ditch: Cllrs Staff and Mears to remind Cllr Waters to drop off the clips.	
c.	It was confirmed that Mr Ron Black has kindly painted the Smithy Close signs as agreed.	
2022/17	MATTERS RELATING TO FLOODING and TREES	
a.	Update on Stanningfield flooding issues and investigation by Suffolk County Council Highways have said that they have had no official complaint since December 2020. Despite notifying County Councillor in a meeting, we should also officially report on the general website. Bradfield: Ixer Lane is no longer a country track. Ditches are blocked. Embankment gradually reduced by parking lorries- last year during very heavy rain, road was flooded to 4-5 inches depth. Drain is incorrectly placed, ditch on other side of road is blocked so water cannot go anywhere. Turning circle potholes to be filled in. C/Cllr Soons offered to meet with the Chairman and another Councillor when she visits the village next Monday with the Highways manager Monday at 10.15am. Clerk to inform Chairman. Cllr Langan will send a summary of the Ixer Lane problems. Ditches should be maintained by the landowner	
b.	Update on trees on the Green at Smithy Close: Clerk confirmed that these are not under a Tree protection Order	
2022/18	MATTERS RELATING TO ALLOTMENTS	
a.	A request to put up a small green house or mini polytunnel and beehive was considered. Clerk to check tenants Agreements Decision Deferred pending inspection	Appendix 1
b.	Removal of unstable trees at the Allotments been done	
2022/19	FINANCE/ AUTHORISATION OF PAYMENTS	
a.	The accounts payable were considered and APPROVED	Appendix 2
b.	To authorise the signatories to sign the relevant cheques	
c.	To Receive and Agree the 2021-2022 Quarter 4 Accounting Statement <ul style="list-style-type: none"> (i) Payments made (ii) Payments Received (iii) Bank Reconciliation (iv) Budget/ Expenditure 	
d.	To Receive and Agree the Annual Governance and Accountability Return 2021-2022 for submission to PKF Littlejohn, and authorise the Chairman to sign <ul style="list-style-type: none"> (i) Section 1 Annual Governance Statement (ii) Section 2 Accounting Statements 	

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e.	The clerk's salary was considered and it was RESOLVED to award one additional increment, effective from the date of the meeting.	
2022/20	QUEENS PLATINUM JUBILEE 2022	
a.	Cllr B Austin reported that plans for the Platinum Jubilee celebration were well underway.	
2022/21	CHAIRMANS ITINERARY, REPORTS and CONSULTATIONS	
a.	Chairman's report (on the night) none	
b.	Councillor's reports The Bridleway signs at Norse Avenue and Fox Cottages have collapsed back. Clerk to report to PROW team	
c.	NOTED: West Suffolk Local Plan (email sent to councillors 19 th April 2022)	
2022/22	INTERNAL CONTROL STATEMENT FOR YEAR ENDING 2022	
a.	The Internal Control Statement requires a non signatory to sign Cllr B Austin was nominated and will be the signatory.	
2022/23	EXCHANGE OF INFORMATION	
	To exchange any relevant information at the discretion of the Chairman (a) BC&S insurance is on an LTA until 2023 (b) Due to time constraints from PKF Littlejohn, a June meeting to Dates of next meetings: July 17 th 2022, September 12 th 2022, November 14 th 2022	

Meeting closed at 9.53pm

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Appendix 1

Grzegorz has kept bees in Poland when growing up, and is doing a refresher course in sustainable beekeeping at Waklyns in two weeks time , so though would be worth asking about possibility of putting one hive up at the allotment in the future, for our own personal use and for the love and care of the bees.

In regards to polytunnel or greenhouse we have been looking at various and have not got one yet, Because of rising prices we would love to be able to over winter lots of our veg to be as self sufficient as possible. We ideally would love a polytunnel 3 by 4 meters but if this is not possible ,there are some that are 2 by 3 meters

Also as for bees, and asking at council meeting, we wont be rushing to do that anytime soon. Also we will ensure they are not of a aggressive nature, for sake of others using the site and our little one.

Appendix 2

BC&S ACCOUNTS PAYABLE MAY 2022

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
N Glading	Salary April 2022	£269.50
N Glading	Reimbursement for Brother printer toner (half share)	£16.72
Gallagher	Insurance BC&S PC (LTU until2023)	£468.62
Westcotec	SID- awaiting refund for padlocks	£3,893.88
S Bradnum	Pollard and fell oak tree	£300.00
Reimbursement Cllr C Mears	Padlocks for SID	£24.00
<u>Income</u>		
BC&S	Precept	£14,559.00