

Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA

Tel: 01842 337488 Email: BradfieldCombustwithStanningfieldpc@outlook.com

MINUTES

of the BRADFIELD COMBUST with STANNINGFIELD PARISH COUNCIL MEETING held on 3rd MAY 2021

The meeting was held by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

These Regulations came into force 4th April 2020 UK Statutory Instruments 2020 No. 392 PART 2 Regulation 5

Present:

Cllr D Staff Chairman

Cllr A Langan Vice Chairman

Cllr C Mears

In attendance:

C/Cllr Soons

D/Cllr S Mildmay-White

Nicola Glading, parish clerk

2021/09	RECORDING OF MEETING	
a.	None	
2021/10	APOLOGIES FOR ABSENCE	
	a) Apologies for absence: none had been received. Cllr M Grimmer- resignation was on received May 3rd 2021, effective immediately. b) Acceptance of apologies received: not applicable	
2021/11	DECLARATIONS OF INTEREST	
b.	None	
2021/12	PUBLIC PARTICIPATION	
	No members of the were present at the meeting	
2021/13	UPDATES FROM COUNTY and DISTRICT COUNCILLORS	
a.	Update from County Councillor K Soons: Cllr Soons had sent a review of the past 12 months and a monthly update The Councillors thanked C/Cllr Soons for her support throughout the year and particularly for the grants for the village hall refurbishment project.	
b.	Update from District Councillor S Mildmay-White: D/Cllr Mildmay-White had sent round annual report, focus on housing as she is the portfolio holder. Happy to take any questions. The Councillors thanked C/Cllr Mildmay-White for her support throughout the year and particularly for the grant for the village hall refurbishment project.	

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2021/14	MINUTES OF THE PARISH COUNCIL MEETING held on 15th February 2021	
a.	The minutes of the Parish Council meeting held on 15 th February 2021 were unanimously APPROVED and the Chair was authorised to sign the same outside of the meeting.	
b.	Business remaining from the meeting not on this agenda: none.	
2021/15	MATTERS RELATING TO STANNINGFIELD VILLAGE HALL	
a.	<p>Report on the progress of the kitchen/ bar area improvement/ general refurbishment project at Stanningfield Village Hall: <u>Cllr Staff reported</u> that, over the last year, £12,00 in grant money had been received which included £1,500 from County Councillor K Soons and £500 from District Councillor S Mildmay-White. The councillors expressed their thanks for these grants. The project budget was £14,000. Much work has been accomplished: Main Hall stripped back. Kitchen units and flooring refurbished Electrics updated New floor in the main hall Corridor including toilets refurbished New crockery Bar refurbished. Artwork purchased Gazebo re-painted The Hall is just about finished. It is hoped to hold an opening day barbeque: both County and District Councillors will be invited. Both County and District Councillors agreed that the money had been well used: Money well used, maximised by the extensive voluntary labour of Councillors Staff and Mears.</p> <p>The Village Hall is now ready for the next 25 years.</p> <p>The Parish Council had agreed to contribute £1,000 towards the new flooring but have not had to do so.</p>	
2021/16	MATTERS RELATING TO THE ALLOTMENTS, STANNINGFIELD	
a.	<p>The email exchange on parking at the Allotments Stanningfield was considered, deferred until the next meeting pending results of access investigations.</p> <p>NOTED: New tap has been fitted, replacing the faulty tap. The Councillors thanked Mr and Mrs Joynes for their assistance.</p>	

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2021/17	MATTERS RELATING TO THE VILLAGE GREEN	
a.	<p>Matters relating to the unmade periphery road surrounding Stanningfield Green were considered.</p> <p>In keeping with the Parish Councils efforts to keep the Green looking like a Village Green and not a car park, the residents of Old Thatched Cottage were asked not to park their motorhome on the Green.</p> <p>The Parish Council has documentary evidence of ownership of both the Village Green and the Allotments. Clerk to write to the resident and confirm that these may be viewed at a mutually convenient time.</p> <p>The Parish Council are investigating the allotment access track, which connects the Village Green and the Allotments</p>	<p>clerk</p> <p>Chairman, clerk</p>
2021/18	MATTERS RELATING TO FLOODING	
a.	<p>Clerk has been informed by SCC engineer that there is still water at Bury Road, Stanningfield. Given the recent very dry spell, this should not be the case and the engineer will ask for a camera survey on the pipe to be carried out.</p> <p>The pothole at Donkey Lane has been repaired.</p> <p>Item to remain on agenda.</p>	
2021/19	MATTERS RELATING TO STREET SIGNAGE and FURNITURE	
a.	<p>Update on the renovation and usage of the red phone box at Stanningfield. Cllr Veal has informed the clerk that he wishes to resign as project manager. It is thought that Cllr Veal was working with Mr Mayhew on the project. Chairman will speak to the village society to ascertain current position.</p> <p>Cllr Langan asked that the purchase of a red telephone box at Bradfield Combust be investigated further</p>	<p>Chairman</p> <p>clerk</p>
2021/20	MATTERS RELATING TO INSURANCE	
a.	<p>The Parish Councillors AGREED to accept the insurance quotation from Hiscox insurers from June 1st 2021 at total cost of £390.33.</p>	<p>clerk</p>
2021/21	MATTERS RELATING TO THE PLAY AREA STANNINGFIELD	
a.	<p>To consider the plans for expenditure on additional items for the play area, given the lack of required regulatory space DEFERRED</p>	
b.	<p>To consider the inspection from the Play Inspection Co., 18th March 2021 DEFERRED</p>	

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2021/22	MATTERS RELATING TO PLANNING/ EMERGENCY PLAN	
a.	The planning application DC/21/0773/HH was considered. Consultation Expiry: 14 May 2021 Proposal Householder planning application - a. two storey side and rear extensions b. terrace to rear Location Cottage Farm Barn, The Street Bradfield Combust IP30 0LW Councillors agreed to SUPPORT the application	BC&S response sent to planning officer Adam Clancy 05.05.21
b.	Review of the BC&S Emergency Plan DEFERRED	
2021/23	FINANCE/ AUTHORISATION OF PAYMENTS	
a.	The Accounts payable to May 2021 were AGREED and the Chairman authorised to sign the same outside of the meeting	Appendix A
b.	The Financial Report to Quarter Four (to March 31 st 2021) was RECEIVED. <ol style="list-style-type: none"> 1. Cash book 2. Income 3. Bank reconciliation 4. Budget comparison 5. Bank Statements 	
2021/24	GOVERNANCE	
a.	Internal Control Statement and Report Cllr Grimmer had been delegated to complete the test but he has resigned. Cllr A Langan to be removed from list of bank signatories and to complete the Internal Control Report	
2021/24	CHAIRS ITINERARY and COUNCILLORS REPORTS	
a.	Chair's report: Chairman has been working on the village hall refurbishment, as above.	
b.	Councillor's reports: <ol style="list-style-type: none"> (i) Cllr Langan asked if there were any potential beneficiaries of the Covid local support grant, i.e. are there any people in the villages who have suffered detrimental effect? It was believed not to be the case in either village. (ii) NALC – Youth survey- want PCs to respond to survey (iii) Posters advising on dog mess/ necessity for leads have been purchased and will be put up as the problem is getting worse. (iv) It has been noted that the bank of ditch at the allotments is going to fall into ditch, Chairman will progress quotes for the work 	Chairman

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2021/25	EXCHANGE OF INFORMATION	
	To exchange any relevant information at the discretion of the Chairman: none	

Meeting closed at 9.20pm

Appendix A

BC & S ACCOUNTS
PAYABLE MAY 2021

<u>Payee</u>	<u>Item</u>	<u>Amount</u>	<u>VAT</u>	
N Glading	Salary February 2021	£254.64		PAID MARCH 2021
N Glading	Salary March 2021	£254.64		PAID MARCH 2021
N Glading	Office expenses	£78.00		PAID MARCH 2021
N Glading	Postages	£19.72		PAID MARCH 2021
Re-imburse NG	Share of ink jet cartridges	£18.87		
SALC	Provision of payroll services to 31st March 2021	£54.00	£9.00	
SALC	Membership sub 2021-2022	£267.23	£0.00	
Henderson Maintenance	VH work	£520.00	£0.00	
Henderson Maintenance	VH Electrical inspection	£180.00	£0.00	
<u>Income</u>				
Grant from C/Cllr Soons- Village Hall		£1,000.00		