

# BRADFIELD COMBUST WITH STANNINGFIELD PARISH COUNCIL

## NOTICE OF PARISH COUNCIL MEETING

**To: Parish Councillors of Bradfield Combust with Stanningfield Parish Council**

You are duly summoned to attend the next meeting of Bradfield Combust with Stanningfield Parish Council to be held at 7.30pm on Monday 11<sup>th</sup> November 2024 at Stanningfield Village Hall, Church Road, Stanningfield, IP29 4RE.

### Public Attendance

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question the Parish Council on issues **on the agenda** or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors' or Police reports.

### The Openness of Local Government Bodies Regulations 2014

The council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

## AGENDA

Welcome by Chair and reminder to all that the meeting is being recorded for the purpose of accurate writing of the minutes.

- 1) **Apologies and acceptance for absence. (2024/53)**
- 2) **To receive members' declaration of interest and dispensations relating to items in this agenda. (2024/54)** *In accordance with Section 31 of the Localism Act 2011, members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda.***
- 3) **To resolve that the minutes of the meeting of the council held on Monday 9<sup>th</sup> September 2024 are a true and correct record. (2024/55)**
- 4) **Progress reports for information (2024/56)**
  - a. Chair's report
  - b. Clerk's progress report of previous agenda items and any urgent matters since last meeting
- 5) **Public participation session (15 minutes) to include Police, District and County Councillors Reports. Representation from electors of the Parish (Max. 3 minutes per member relating to Agenda items only) (2024/57)**
  - a. K. Soons - Suffolk County Council
  - b. S.Mildmay-White - West Suffolk Council
- 6) **Planning matters (2024/58)**

**DC/24/1303/HH** – Householder planning application, single storey rear extension.  
3 Beechcroft, Stanningfield, IP29 4RT (for information only)

- 7) **Finance (2024/59)**  
*To receive the following information and to approve payments.*
- a. Bank reconciliation **APPENDIX A**
  - b. Payments book **APPENDIX B**
  - c. To discuss the draft budget for 2025/26 **APPENDIX C**
- 8) **To receive the play area report for October 2024 APPENDIX D (2024/60)**
- 9) **To resolve to adopt the Community Emergency Plan APPENDIX E (2024/61)**
- 10) **To discuss and resolve the quote from Suffolk Cloud (gov.uk) APPENDIX F (2024/62)**
- 11) **To discuss the provision of a defibrillator in Stanningfield (2024/63)**
- 12) **To discuss the restoration of Stanningfield village sign (2024/64)**
- 13) **Matters relating to Allotments (2024/65)**
- a. To discuss clean up and maintenance
  - b. To discuss the ditch by Smithy Close
- 14) **Matters relating to Stanningfield Village Hall (2024/66)**
- a. Report from the SCA by Cllr J Clark
  - b. To discuss the asbestos survey required by the insurer
  - c. To discuss finalisation of the Memorandum of Understanding **APPENDIX G**
- 15) **To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed (2024/67)**
- a. Personnel salary regarding the NJC pay award 2024-25
- 16) **Matters for the next meeting (2024/68)**
- 17) **To confirm date for next meeting and to schedule dates for all 2025 meetings (2024/69)**
- 18) **Meeting closed (2024/70)**

*J.Spenser*

Jane Spenser  
Clerk to the Council  
Bradfieldcombustwithstanningfieldpc@outlook.com

6<sup>th</sup> Nov 2024