

Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA
 Tel: 01842 337488 Email: BradfieldCombustwithStanningfieldpc@outlook.com
 Website: <http://bradfieldcombustwithstanningfield.suffolk.cloud/>

AGENDA

The Press and Public are invited to attend the BC&S Parish Council Meeting to be held on January 16th 2023 at Stanningfield Village Hall at 7.30pm

2023/66	CHAIRMAN'S WELCOME and RECORDING OF MEETING	
a.	To establish whether it is the intention of any person to record the meeting	
2023/67	APOLOGIES FOR ABSENCE	
	a) Apologies for absence b) Council to consent to accept the apologies received	
2023/68	DECLARATIONS OF INTEREST and COUNCILLOR VACANCY	
a.	To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests: a) Have not already been entered into the register and b) Relate to a matter to be considered	
2023/69	PUBLIC PARTICIPATION	
	Members of the public may speak about specific items on this agenda, providing that the clerk has been notified of the intention to speak and the subject 24 hours prior to the meeting.	
2023/70	UPDATES FROM COUNTY and DISTRICT COUNCILLORS	
a.	To receive an update from County Councillor K. Soons	
b.	To receive an update from the District Councillor S Mildmay-White	
2023/71	MINUTES OF THE PARISH COUNCIL MEETING held on 14th November 2022	
a.	To receive and agree the Minutes of the Parish Council meeting held on the 14th November 2022 and to authorise the Chair to sign the same.	PAPER 1
b.	Business remaining from the September meeting not on this agenda	
2023/72	MATTERS RELATING TO PLANNING	
a.	None	
2023/73	MATTERS RELATING TO STANNINGFIELD PLAYGROUND and BUS SHELTER	
a.	Update on repair programme to playground	
b.	Update on bus shelter replacement programme	
2023/74	MATTERS RELATING TO ANTI SOCIAL BEHAVIOUR	
a.	Update on anti-social behaviour	
2023/75	MATTERS RELATING TO FINANCE	
a.	To consider and approve the Accounts Payable December 2022/ Jan 2023	PAPER 2
b.	To authorise the signatories to sign the relevant cheques	
c.	To receive the accounts for Quarter 3 2022-2023 (i) Payments out (ii) Receipts in (iii) Bank reconciliation and corresponding Bank Statement (iv) Comparison budgets	PAPERS at 3
d.	To confirm the Budget 2023-2024	PAPER 4
e.	To confirm the Precept 2023-2024	
f.	To consider the clerks salary:	PAPER 5

Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA
 Tel: 01842 337488 Email: BradfieldCombustwithStanningfieldpc@outlook.com
 Website: <http://bradfieldcombustwithstanningfield.suffolk.cloud/>

	(i) New NJC agreed Payscales in relation to the clerks salary (currently point 17) (ii) Implement scale increase to point 18	
g.	To note the re-declaration of compliance for Bradfield Combust with Stanningfield PC with The Pensions Regulator under the Pensions Act 2008	PAPER 6
2023/76	MATTERS RELATING TO GOVERNANCE	
a.	To review the Bradfield Combust with Stanningfield Parish Council Financial Regulations	PAPER 7
b.	To review the Bradfield Combust with Stanningfield Parish Council Asset Register: Councillors to consider and confirm purchase cost of the village hall, see 77/(iii) as required by SALC internal auditor: the replacement value as assessed by Gallagher insurers is not deemed adequate. The purchase cost has not been identified as an issue in previous annual audits,.	PAPER 8
c.	To review the Bradfield Combust with Stanningfield Parish Council Code of Conduct	PAPER 9
d.	To review the Bradfield Combust with Stanningfield Parish Council Protocol for reporting of meetings	PAPER 10
e.	To review the Bradfield Combust with Stanningfield Parish Council General Privacy Notice	PAPER 11
f.	To consider the councillor to sign the Bradfield Combust with Stanningfield Parish Council Internal Control Statement	PAPER 12
2023/77	CHAIRMANS ITINERARY, REPORTS and CONSULTATIONS	
a.	Chairman/ Clerk report: (i) The renovation of Stanningfield's telephone box (ii) Review of the current Emergency Plan (see website) (iii) Internal audit action plan: compliance and comment	PAPER 13
b.	Councillor's reports (on the night) (i) Cllr T Langan - report on SALC Area Forum meeting held on 16th November 2022 (ii) Cllr C Mears - report on progress with Ashtons Solicitors and to note letter dated (ACRAEW.org.uk webpage), part of DEFRA Association of Commons and Greens Registration	PAPER 14 PAPER 15
2023/78	PLANNING MATTERS	
a.	Application no: DC/23/0037/TPO Consultation Expiry: 31 January 2023 Local Planning Authority Proposal TPO 229(1996) tree preservation order - one Oak (on plan) fell Location Bradfield Lodge Ixer Lane Bradfield Combust Suffolk IP30 OLR https://planning.westsuffolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=RO7U7QPDGMP00	PAPER 16
2023/79	EXCHANGE OF INFORMATION	
a.	To exchange any relevant information at the discretion of the Chairman	
	Date of next meeting:	

Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA

Tel: 01842 337488 Email: BradfieldCombustwithStanningfieldpc@outlook.com

Website: <http://bradfieldcombustwithstanningfield.suffolk.cloud/>

March 13th 2023, May 15th 2023, July 10th 2023, Sept 11th 2023, Nov 13th 2023

Note: May 2023: dates to be confirmed by new parish council.

Annual council meeting dates following elections 2023

Further to the guidance in the October 2022 NALC legal bulletin, NALC now knows that Monday 8 May will be an additional bank holiday to mark the coronation of HM King Charles III. The 2023 local **election date is Thursday 4 May** and councillors would ordinarily take office on Monday 8 May. The view is that **councillors will now take office on Tuesday 9 May** making the relevant 14-day meeting period for the purposes of paragraph 7 (2) of Schedule 12 to the Local Government Act 1972 Wednesday 10 - Thursday 25 May inclusive.

This is an area where there have been different interpretations of the computation of days and I have not counted Sundays in the 14 day calculation.

Councils may have questions about pre-election publicity because of any Coronation related events pre-election. Our advice is essentially limited to councils ensuring that publicity is in the name of the council rather than any individuals. We will update our briefing L01-22 linking to the LGA's guidance when the LGA update the guidance, which currently refers to the 2022 local elections.