

Bradfield Combust with Stanningfield Parish Council

Nicola Glading, Parish clerk, 6, Albert Rolph Drive Lakenheath, Suffolk IP27 9DA

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**The Press and Public are invited to attend the BC&S Annual Parish Council Meeting
On 9th May 2022 at Stanningfield Village Hall 7.30pm**

AGENDA

2022/01	Election of Chairman	
2022/02	Election of Vice Chairman	
2022/03	Apologies for absence	
2022/04	Minutes of the Annual Parish Council meeting held on May 3 rd 2021	Paper 1
2022/05	Chairman's report	
2022/06	To confirm that Councillors Declarations of interest (pecuniary and non-pecuniary) have not changed	
2022/07	Statutory Business: a. To confirm that the council meets the general power of Competence and that the general Power of Competence is adopted b. To confirm the clerk is also the Responsible Financial Officer c. Appointments on outside bodies: SALC, SCA d. To confirm that SALC is the appointed as internal auditors for the forthcoming year	
2022/08	To confirm meeting dates 2022: July 11 th 2022, September 12 th 2022, November 14 th 2022	

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 on 9th May 2022 at Stanningfield Village Hall (following the APCM)**

AGENDA

2022/08	RECORDING OF MEETING	
a.	To establish whether it is the intention of any person to record the meeting.	
2022/09	APOLOGIES FOR ABSENCE	
	a) Council to receive apologies for absence b) Council to consent to accept apologies received	
2022/10	DECLARATIONS OF INTEREST	
a.	To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests: a) Have not already been entered into the register and b) Relate to a matter to be considered	Clerk to leave room at item 2022/19e
2022/11	PUBLIC PARTICIPATION	
	Members of the public may speak about specific items on this agenda, providing that the clerk has been notified of the intention to speak and the subject 24 hours prior to the meeting.	
2022/12	UPDATES FROM COUNTY and DISTRICT COUNCILLORS	
a.	To receive an update from County Councillor K. Soons	
b.	To receive an update from the District Councillor S Mildmay-White	
2022/13	MINUTES OF THE PARISH COUNCIL MEETINGS held 14th March 2022	
a.	To receive and agree the Minutes of the Parish Council meeting held on the 14 th March 2022 and to authorise the Chair to sign the same.	PAPER 2
b.	Business remaining from the meeting not on this agenda	
2022/14	MATTERS RELATING TO THE ALLOTMENTS AND VILLAGE GREEN	
a.	To consider matters relating to the allotment access track: (i) Legal matters: report of ongoing progress	
2022/15	MATTERS RELATING TO STANNINGFIELD PLAYGROUND	
	To receive a Summary of the most recent playground inspection report	PAPER 3
2022/16	MATTERS RELATING TO STREET FURNITURE	
a.	Update on Speed Indicator Device	
b.	Update on 30mph Speed limit sign that was in the ditch: Cllrs Staff and Mears	
2022/17	MATTERS RELATING TO FLOODING and TREES	
a.	Update on flooding issues and investigation by SCC	PAPER 4
b.	Trees on the Green at Smithy Close were reported as needing attention. Update on tree protection orders	
2022/18	MATTERS RELATING TO ALLOTMENTS	

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a.	To consider a request to put up a small green house or mini polytunnel and beehive	
b.	Removal of unstable trees at the Allotments	
2022/19	FINANCE/ AUTHORISATION OF PAYMENTS	
a.	To consider and approve the Accounts Payable March 2022	PAPER 5
b.	To authorise the signatories to sign the relevant cheques	
c.	To Receive and Agree the Quarter 4 Accounting Statement (i) Payments made (ii) Payments Received (iii) Bank Reconciliation (iv) Budget/ Expenditure	PAPER 6
d.	To Receive and Agree the Annual Governance and Accountability Return 2021-2022 for submission to PKF Littlejohn, and authorise the Chairman to sign (i) Section 1 Annual Governance Statement (ii) Section 2 Accounting Statements	PAPER 7
e.	To discuss the clerk's salary (item to be taken by Cllr D Staff)	PAPER 8
2022/20	QUEENS PLATINUM JUBILEE 2022	
a.	Report on Platinum Jubilee celebration, confirm date, publicity	
2022/21	CHAIRMAN'S ITINERARY, REPORTS and CONSULTATIONS	
a.	Chairman's report (on the night)	
b.	Councillor's reports (on the night)	
c.	West Suffolk Local Plan (email sent to councillors 19 th April 2022)	
2022/22	INTERNAL CONTROL STATEMENT FOR YEAR ENDING 2022	
a.	To Receive the Internal Control Statement and nominate a member to sign (non bank signatory)	PAPER 9
2022/23	EXCHANGE OF INFORMATION	
	To exchange any relevant information at the discretion of the Chairman (a) BC&S insurance is on an LTA until 2023 (b) Due to time constraints from PKF Littlejohn, a June meeting to be held to sign off the end of year AGAR, or July meeting moved Dates of next meetings: July 11 th 2022, September 12 th 2022, November 14 th 2022	